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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | |
| **CR#** | *1.0* | | | |
| **Type of CR** | Enhancement | Defect | New Function | |
| **Project/Program/Initiative** | *Library Booking System* | | | |
| **Submitter Name** | Zahid Rasmi | | | |
| **Brief Description of Request** | **Add book information bar on menu** | | | |
| **Date Submitted** | 11 March 2021 | | | |
| **Date Required** | 20 March 2021 | | | |
| **Priority** | *Improvement on* interface | Medium | High | Mandatory |
| **Reason for Change** | To increase book`s information | | | |
| **Other Artifacts Impacted** | Non | | | |
| **Assumptions and Notes** | - | | | |
| **Comments** | Add information highlight on menu instead of clicking “select” button | | | |
| **Attachments or References** | Yes | No |  | |
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| **Approval Signature** |  | | **Date Signed** | **11 March 2021** |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** | **12 Hours** | | |
| **Schedule Impact** | **1 Day** | | |
| **Cost Impact** | **Low** | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** | **13 March 2021** |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** | 18 March 2021 | | | | | |
| **Decision Explanation** | New features will be easy for user to get book information | | | | | |
| **Conditions** | Proceed | | | | | |
| **Approval Signature** |  | | **Date Signed** | | **18 March 2021** | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *2.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** | Zahid Rasmi | | | | |
| **Brief Description of Request** | **Add profile tab** | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | 21 March 2021 | | | | |
| **Priority** | *Add features* | Medium | High | | Mandatory |
| **Reason for Change** | To add information by who this program made of. | | | | |
| **Other Artifacts Impacted** | Non | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | Add addition window to give user information about who make the system | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** | **11 March 2021** | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** | **10 Hours** | | |
| **Schedule Impact** | **1 Day** | | |
| **Cost Impact** | **Low** | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** | **13 March 2021** |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** | 18 March 2021 | | | | | |
| **Decision Explanation** | Need to mention that the system is currently in demo state on login page | | | | | |
| **Conditions** | Proceed | | | | | |
| **Approval Signature** |  | | **Date Signed** | | **18 March 2021** | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *3.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** | Zahid Rasmi | | | | |
| **Brief Description of Request** | **Add sign up features** | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | 19 March 2021 | | | | |
| **Priority** | *Add features* | Medium | High | | Mandatory |
| **Reason for Change** | To let other people register | | | | |
| **Other Artifacts Impacted** | Yes | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** |  | | **Date Signed** | **11 March 2021** | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** | **70 Hours** | | |
| **Schedule Impact** | **4 Days** | | |
| **Cost Impact** | **Medium** | | |
| **Comments** | Will need to add database | | |
| **Approval Signature** |  | **Date Signed** | **13 March 2021** |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** | 18 March 2021 | | | | | |
| **Decision Explanation** | Might have opportunity to make database on other functions | | | | | |
| **Conditions** | Proceed | | | | | |
| **Approval Signature** |  | | **Date Signed** | | **18 March 2021** | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *4.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** | Zahid Rasmi | | | | |
| **Brief Description of Request** | **Change design** | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | 25 March 2021 | | | | |
| **Priority** | *Improve on interface* | Medium | High | | Mandatory |
| **Reason for Change** | Interface too basic, need to light it up | | | | |
| **Other Artifacts Impacted** | No | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** | **11 March 2021** | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** | **51 Hours** | | |
| **Schedule Impact** | **3 Days** | | |
| **Cost Impact** | **Low** | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** | **13 March 2021** |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** | 19 March 2021 | | | | | |
| **Decision Explanation** | Can make impact on user view | | | | | |
| **Conditions** | Proceed | | | | | |
| **Approval Signature** |  | | **Date Signed** | | **19 March 2021** | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *5.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** | Zahid Rasmi | | | | |
| **Brief Description of Request** | **Add scroll features** | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | 29 March 2021 | | | | |
| **Priority** | *Add new features* | Medium | High | | Mandatory |
| **Reason for Change** | To add more books | | | | |
| **Other Artifacts Impacted** | Yes | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | Need to change main page interface to add scroll bar. | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** | **11 March 2021** | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** | **48 Hours** | | |
| **Schedule Impact** | **3 Days** | | |
| **Cost Impact** | Low | | |
| **Comments** | Will change components on interface | | |
| **Approval Signature** |  | **Date Signed** | **15 March 2021** |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** | 20 March 2021 | | | | | |
| **Decision Explanation** | Make the window size fix and not resizable | | | | | |
| **Conditions** | Proceed | | | | | |
| **Approval Signature** |  | | **Date Signed** | | **20 March 2021** | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *6.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** | Arif Fahmi | | | | |
| **Brief Description of Request** | **Add more reserve room for meeting** | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | **Improve features** | Medium | High | | Mandatory |
| **Reason for Change** | To add more reserve room for meeting | | | | |
| **Other Artifacts Impacted** | Yes | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | Need to change interface | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** |  | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *7.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** | Arif Fahmi | | | | |
| **Brief Description of Request** | **Add more features for user to facilitate learning** | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | **Add new features** | Medium | High | | Mandatory |
| **Reason for Change** | To add support features for example e-books , audio books | | | | |
| **Other Artifacts Impacted** |  | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** |  | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *8.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** | Arif Fahmi | | | | |
| **Brief Description of Request** | **Add searchable function** | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Add funtional* | Medium | High | | Mandatory |
| **Reason for Change** | To add searchable function to ease user searching the available books | | | | |
| **Other Artifacts Impacted** |  | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** |  | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *9.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** |  | | | | |
| **Brief Description of Request** |  | | | | |
| **Date Submitted** |  | | | | |
| **Date Required** | TBA | | | | |
| **Priority** |  | Medium | High | | Mandatory |
| **Reason for Change** |  | | | | |
| **Other Artifacts Impacted** | Yes | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** |  | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *10.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *Library Booking System* | | | | |
| **Submitter Name** |  | | | | |
| **Brief Description of Request** |  | | | | |
| **Date Submitted** | 11 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** |  | Medium | High | | Mandatory |
| **Reason for Change** |  | | | | |
| **Other Artifacts Impacted** | Yes | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** |  | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER – INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** |  | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** |  | | **Date Signed** | |  | |